



## 2023 Coffee Break

### Confirmation Form

**Company:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Event Location:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*\*Please confirm the availability of the date before completing this form.*

All Coffee Breaks run from 8:00 am - 9:00 am on either the second Thursday or fourth Tuesday of the month.

**Benefits:**

- Company logo on DCR Chamber's website calendar of events
- Company logo on all electronic materials promoting the event including but not limited to: event page, email to Chamber membership, social media
- Promotion in Weekly Update e-newsletter that reaches DCR membership and beyond
- Bring potential valuable business connections into your business, increasing your visibility in the community

**You Provide:**

- Beverages (coffee/water/etc.) and light breakfast (pastries/fruit/etc.)
- Coat rack (depending on season)

**Investment: \$275 (Nonprofit rate \$200)**

You will be invoiced upon confirmation. Please remit payment at your earliest convenience, as the date selected is not secured until payment is received. The \$275 investment is nonrefundable.

By signing this document, you agree to host a Coffee Break as outlined above.

\_\_\_\_\_  
Authorized Signature:

Date: \_\_\_\_\_

Payment Method:

Visa/MasterCard/AMEX # \_\_\_\_\_

Security Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

**Please return the confirmation form to:**

Email: [info@dcrchamber.com](mailto:info@dcrchamber.com)

Becca Scholz 651-288-9203

Mail: 1895 Plaza Drive, Suite 110 Eagan MN 55121